



**The Institution of Engineers, Malaysia**

## **The Institution of Engineers, Malaysia Sarawak Branch**

Ultimate Professional Centre, 2<sup>nd</sup> Floor, 16 Jalan Bukit Mata Kuching, 93100 Kuching, Sarawak.  
Tel: 082-428506 Fax: 082-243718 Email: iemsarawak@gmail.com

Our ref : IEM/SB/1/07 Pt. 1 (15)

Date : 11<sup>th</sup> September 2018

Dear all members of The Institution of Engineers, Malaysia (Sarawak Branch)

### **NOTICE OF EXTRA ORDINARY GENERAL MEETING (EGM)**

**Saturday, 10<sup>th</sup> November 2018, 9:00am at Lecture Theatre (Building L), Swinburne University of Technology Sarawak Campus, Jalan Simpang Tiga, 93350 Kuching**

In accordance to the Branch By-Laws (Revised and Approved 1<sup>st</sup> August 1998), notice is hereby given that Extra Ordinary General Meeting of The Institution of Engineers, Malaysia (Sarawak Branch) shall be held at **Lecture Theatre (Building L), Swinburne University of Technology Sarawak Campus** on **Saturday, 10<sup>th</sup> November 2018**

**1 REGISTRATION** *commencing 8:30am*

**2 AGENDA FOR THE EGM**

- (i) Welcoming Address by Ir. Haidel Heli, IEM (Sarawak Branch) Chairman (Session 2018/2019)
- (ii) Briefing & discussion on IEM (Sarawak Branch) Land Development Matters
- (iii) Way forward
- (iv) Any Other Business

**Ir. Sim Hui Kheng, Stephanie**

Honorary Secretary (Session 2018/2019)

**EXTRA ORDINARY GENERAL MEETING 2018 &  
TECHNICAL TALK ON *PROJECT MANAGEMENT FRAMEWORK***

Date : Saturday, 10<sup>th</sup> November 2018

Time : 8:30am – 01:00pm

Venue : Lecture Theatre, Swinburne University of Technology  
Sarawak

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**PROGRAMME**

**(8.30 am – 11.00 am)**

**EGM**

8.30am - 9.00am

Registration

9.00am – 11.00am

Extra Ordinary General Meeting 2018

11.00am

End of EGM

**(11.15 am – 1.00 pm)**

**Technical Talk on *Project Management Framework***

**(By Ir. Vincent Tang Chok Khing)**

11.15am – 11.25am

Talk Commence & Introduction

11.25am – 12.45pm

Talk on *Project Management Framework*

12.45pm – 12.55pm

Question & Answer

12.55pm – 01.00pm

Closeout



**Technical Talk on**  
***Project Management Framework***

**2 CPD**  
(BEM Approved Hours)  
Ref: IEM17/SWAK/225/T

Date 10<sup>th</sup> November 2018 (Saturday)  
Time 11.00am – 01.00pm  
Venue Lecture Theatre, Swinburne University of Technology,  
Sarawak Campus

**INTRODUCTION**

This Project Management Framework marks another milestone in JKR Sarawak project delivery excellence journey. It is an embodiment of project management knowledge and experience documented since Regional Offices were first setup in 2012. It is specifically developed to assist project team to manage the execution, monitoring, controlling and closing phases of projects. The Project Management Framework can be used as a reference, not only for JKR Sarawak but can be applied by other departments in our state civil service with regards to project management. Furthermore, the Project Management Framework is guided by our JKR Sarawak QMS ISO 9001: 2015 and driven by Balance Score Card's Strategic Themes.

**SPEAKER BIODATA:**

**Ir. Vincent Tang Chok Khing** graduated with a BSc in Civil Engineering from the University of Manitoba, Canada (1982) and a Diploma holder from Winnipeg College, Canada (1978). He is a registered Professional Engineer (P.Eng) with the Board of Engineers Malaysia (BEM), a member of the Institution of Engineers Malaysia (Civil) and an Ordinary Member of the Road Engineering Association of Malaysia. Ir. Vincent is an Immediate Chairman of IEM (Sarawak Branch).

**Ir. Vincent professional** experiences include the following:

- Currently Head of Project JKR Sarawak and Senior Regional Manager, Southern Regional Office
- Since November 2011 as the Regional Manager of Southern Regional Office, JKR Sarawak
- July 2011 to November 2011 as the Assistant Director (PDN), JKR Sarawak
- Dec 2003 to July 2011 as the Divisional Engineer, JKR Sibul
- September 1991 to December 2003 JKR Sibul responsible for Road and Road Maintenance Sections on design, supervision and administration
- March 1988 to September 1991 JKR Kapit responsible for Road, Road Maintenance & Civil Engineering sections on design, supervision and administration
- September 1983 to March 1988 JKR Sarikei responsible for Building & Building Maintenance Sections on design, supervision and administration

**PROGRAMME:**

11.00am – 11.05am	Talk Commence & Introduction
11.05am – 11.45am	The way forward (We Manage Project, Not Just Monitor) – Project Management Framework
11.45am – 12.10pm	Head of Project Organization Design
12.10pm – 12.30pm	JKR Regional Office Organizational Design
12.30pm – 01.00pm	Conclusion & Q&A Session
01.00pm	Closeout



# IEM

## The Institution of Engineers, Malaysia Sarawak Branch

Ultimate Professional Centre, 2<sup>nd</sup> Floor, 16 Jalan Bukit Mata Kuching, 93100 Kuching, Sarawak.

### IEM (SARAWAK BRANCH) EXTRA ORDINARY GENERAL MEETING 2018 & TECHNICAL TALK ON *PROJECT MANAGEMENT FRAMEWORK*

**Date** : Saturday, 10<sup>th</sup> November 2018

**Venue** : Lecture Theatre (Building L), Swinburne University of Technology  
Sarawak Campus, Jalan Simpang Tiga, 93350 Kuching

**Time** : 9:00am

*Registration Commencing 8:30am*

To The Honorary Secretary  
IEM (Sarawak Branch)

**4 CPD**

(BEM Approved Hours)

Ref: IEM18/SWAK/202.AGM

Dear Sir,

**2 CPD**

(BEM Approved Hours)

Ref: IEM17/SWAK/225/T

**Saturday, 10<sup>th</sup> November 2018, 9:00am at Lecture Theatre (Building L), Swinburne University of Technology Sarawak Campus, Jalan Simpang Tiga, 93350 Kuching**

(Please reply to the **Secretariat** not later than **Friday, 2<sup>nd</sup> November 2018**)

Yes! Please register me for (Please tick ☒ in the box):

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Extra Ordinary General Meeting 2018

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Technical Talk on "Project Management Framework"

Name		IEM No		P.Eng No	
<b>Particulars</b>					
Name of Department / Organisation					
Address					
Contact No		Fax		Email	
Contact Person		Designation			
Date		Signature			