

Our ref : IEM/SB/6/01/PT.06 (8)  
Date : 17 November 2020

**To: All Graduate Members, The Institution of Engineers, Malaysia (Sarawak Branch)**

**Notice for Nomination for Election to Fill Vacancies for IEM (Sarawak Branch) Graduate & Student Section Committee Session 2020/2021 and IEM (Sarawak Branch) Graduate & Student Section Annual General Meeting 2020**

In view of the tenure of the current Graduate & Student Section committee session will be due soon and its stipulation in Bylaw 8, an Annual General Meeting to elect the new committee members has been scheduled on **11<sup>th</sup> December 2020 (Friday), 6.30pm at the Main Conference Hall, International Engineering Centre (IntEC), Kuching, Sarawak.**

2. Therefore, we would like to invite nominations for the posts of **Committee Members** (5 vacancies). In accordance to Bylaw No. 9, the Graduate & Student Section Chairman will be elected by the out-going Committee during the Graduate & Student Section Monthly Committee Meeting. He/she shall be elected from amongst members of past or present committee.

3. All Graduate Members, including past office bearers are eligible for nomination. Nominated candidates should be proposed by an IEM Corporate Member and seconded by two (2) IEM Graduate Member with their prior consent. No Corporate Member or Graduate Member shall nominate or second more than two (2) candidates.

4. The nomination form is available for downloading from our IEM Sarawak Branch's Facebook page at <https://www.facebook.com/groups/iemyessarawak> or a copy of nomination form can be obtained from the IEM Sarawak Branch Office.

5. This completed Nomination Form together with a Passport sized photograph and bio-data in respect of the candidate(s) nominated shall be submitted to the Honorary Secretary at International Engineering Centre (IntEC), A2-G-19 & A2-1-19, Isthmus Raintree Square, Lot 3249, MTLD Block 7, Jalan Keruing, 93450 Kuching, Sarawak or [iemsarawak@gmail.com](mailto:iemsarawak@gmail.com) **NOT LATER than 5.00pm on 10<sup>th</sup> December 2020 (Thursday).**

Any further inquiry should be addressed to:

- Honorary Secretary, 082 203180
- IEM (Sarawak Branch) Secretariat  
Telephone (Office): 082 288 856  
Email: [iemsarawak@gmail.com](mailto:iemsarawak@gmail.com)

6. All nominated candidates should attend AGM in person. Only IEM Graduates with active membership are eligible to cast their vote.

Yours faithfully,



Ir. Sim Hui Kheng, Stephanie  
Honorary Secretary (Session 2019/2020)

Enclosures: Nomination Form  
Bio-data Form

**ELECTION TO FILL VACANCIES  
(GRADUATE & STUDENT SECTION)  
NOMINATION FORM – 2020/2021 SESSION**

1. The Nomination Form shall be duly completed. The name of the candidate, proposer and seconders shall be as registered in the IEM Directory. Failure to comply with the requirements shall render the nomination invalid.
2. The Candidate's signature under the "Signature" column shall signify his consent to being nominated for election to the post against, which his name and signature appear.
3. Unsuccessful candidates for the post of Committee member may opt for the post of the Standing Committee.
4. This Form together with the Bio-data in respect of the candidate(s) nominated shall be submitted at International Engineering Centre (IntEC), A2-G-19 & A2-1-19, Isthmus Raintree Square, Lot 3249, MTLD Block 7, Jalan Keruing, 93450 Kuching, Sarawak or via email to [iemsarawak@gmail.com](mailto:iemsarawak@gmail.com) **NOT LATER than 5.00pm on 10<sup>th</sup> December 2020 (Thursday).**

Post		Name (Block Capitals) as appeared in IEM Directory	M'ship No.	Grade of M'ship	Signature
<b>(By-Law 13)</b> <b>COMMITTEE MEMBER</b> Five (5) Vacancies	<b>Activities</b> One (1) Vacancy	Candidate _____	_____	_____	_____
		Proposer _____	_____	_____	_____
		Secunder (1) _____	_____	_____	_____
		Secunder (2) _____	_____	_____	_____
	<b>Graduate &amp; Student Affairs</b> One (1) Vacancy	Candidate _____	_____	_____	_____
		Proposer _____	_____	_____	_____
		Secunder (1) _____	_____	_____	_____
		Secunder (2) _____	_____	_____	_____
	<b>Sports &amp; Recreation</b> One (1) Vacancy	Candidate _____	_____	_____	_____
		Proposer _____	_____	_____	_____
		Secunder (1) _____	_____	_____	_____
		Secunder (2) _____	_____	_____	_____
	<b>Professional Development</b> One (1) Vacancy	Candidate _____	_____	_____	_____
		Proposer _____	_____	_____	_____
		Secunder (1) _____	_____	_____	_____
		Secunder (2) _____	_____	_____	_____
	<b>Publicity</b> One (1) Vacancy	Candidate _____	_____	_____	_____
		Proposer _____	_____	_____	_____
		Secunder (1) _____	_____	_____	_____
		Secunder (2) _____	_____	_____	_____

## BIO-DATA OF CANDIDATE FOR THE OFFICE OF: 2020/2021

**Note:** Candidates are advised to use this format and to restrict the information supplied under items 9, 10, 11 and 12 altogether not exceed 350 words.

Affix passport size  
photo (preferably  
Black & White)  
(3.5cm x 5.0cm)

1. NAME: \_\_\_\_\_
2. AGE: \_\_\_\_\_
3. MEMBERSHIP GRADE & NUMBER: \_\_\_\_\_
4. ACADEMIC QUALIFICATIONS: \_\_\_\_\_
5. PROFESSIONAL AFFILIATIONS: \_\_\_\_\_
6. DECORATIONS, AWARDS, ETC: \_\_\_\_\_
7. POSITION / TITLE OF CURRENT EMPLOYMENT: \_\_\_\_\_  
\_\_\_\_\_
8. CURRENT EMPLOYER & ADDRESS: \_\_\_\_\_  
\_\_\_\_\_
9. DESCRIPTION OF CAREER AND EXPERIENCE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. SPECIAL FIELD OF INTEREST: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. OTHER INFORMATION (INVOLVEMENT IN OTHER COMMITTEES, ORGANISATIONS AND ETC):  
\_\_\_\_\_  
\_\_\_\_\_
12. PLEDGE
  - I undertake to attend G&S Committee Meetings and other Meetings when requested, if I am elected.
  - I confirm that I comply with the requirements of Article 5.13 of the Constitution.
  - If I am elected, I will: \_\_\_\_\_  
\_\_\_\_\_

.....  
SIGNATURE OF CANDIDATE

.....  
DATE