

Our ref: IEM/SB/1/07/PT.2 (20)

Date : 2nd Nov 2020

To: All Members of The Institution of Engineers Malaysia (Sarawak Branch)

Dear Fellow Members,

**NOMINATION FOR ELECTION TO FILL VACANCIES FOR IEM (SARAWAK BRANCH)
COMMITTEE SESSION 2021**

In view of the current committee's remaining tenure, which is approaching its due soon, the 52nd Annual General Meeting is set to be conducted on **30th Jan 2021, Saturday** as stipulated and required in By – Laws No. 7. Therefore, we would like to invite the members to nominate for the posts of **Vice Chairman (2 vacancies)**, **Honorary Secretary (1 vacancy)**, **Honorary Treasurer (1 vacancy)**, and **Ordinary Committee (6 vacancies)**.

2. The Chairman of the Branch is to be elected by the out-going Committee in this coming November's Branch Committee Meeting.

3. All Corporate Members including current and former Office Bearers are eligible for nomination. By-Laws No. 16 states that any three (3) Corporate Members may nominate any other Corporate Member with their prior consent, by completing the attached Nomination and Bio-data forms. No Corporate Member shall nominate or second more than a total of two (2) members in any nomination.

4. Please complete the Nomination and Bio-data forms and submit to the Honorary Secretary in the enclosed prepaid self - addressed envelope **NOT LATER than 5.00pm on 30th Nov 2020, Monday**.

5. We welcome any further inquiry to be addressed to:

➤ Ir. Sim Hui Kheng, Stephanie
(Honorary Secretary)
Telephone (Mobile): 012 – 818 8182
Email: sshk72@gmail.com

➤ IEM (Sarawak Branch) Secretariat
Telephone (Office): 082 – 288 856
Email: iemsarawak@gmail.com

Thank You.

Yours faithfully,
The Institution of Engineers, Malaysia (Sarawak Branch)



Ir. Sim Hui Kheng, Stephanie
Honorary Secretary (Session 2019/2020)

Enclosures: Nomination Form
 Bio-data Form

ELECTION TO FILL VACANCIES NOMINATION FORM – 2021 SESSION (Based on Revised & Approved By-Laws)

1. Please read carefully Circular Ref.: **IEM /SB/1/07/PT.2 (20)** before filing this form.
2. In accordance with Article 5.13 of the Constitution, candidates for election to any of the vacancies shall be Malaysian citizens domiciled and permanently residing in Malaysia.
3. In accordance with Branch By-Laws No. 16, no Corporate Member shall propose or second more than two nominations.
4. The Nomination Form shall be duly completed. The name of the candidate, proposer and seconders shall be as registered in the IEM Register. Failure to comply with the requirements shall render the nomination invalid.
5. The Candidate's signature under the "Signature" column shall signify his consent to being nominated for election to the post against, which his name and signature appear.
6. This Form together with the Bio-data in respect of the candidate(s) nominated shall be submitted in the enclosed self-addressed and prepaid envelope provided and have it posted so as to reach **The Honorary Secretary** NOT LATER than 5.00pm on 30th Nov 2020, Monday.

Post	Name (Block Capitals) as appeared in IEM Register	M'ship No.	Grade of M'ship	Signature
(By-Law 10) Vice Chairmen Two (2) Vacancies	Candidate _____	_____	_____	_____
	Proposer _____	_____	_____	_____
	Second (1) _____	_____	_____	_____
	Second (2) _____	_____	_____	_____
	Candidate _____	_____	_____	_____
	Proposer _____	_____	_____	_____
	Second (1) _____	_____	_____	_____
	Second (2) _____	_____	_____	_____
(By-Law 11) Honorary Secretary One (1) Vacancy	Candidate _____	_____	_____	_____
	Proposer _____	_____	_____	_____
	Second (1) _____	_____	_____	_____
	Second (2) _____	_____	_____	_____
(By-Law 11) Honorary Treasurer One (1) Vacancy	Candidate _____	_____	_____	_____
	Proposer _____	_____	_____	_____
	Second (1) _____	_____	_____	_____
	Second (2) _____	_____	_____	_____

<p>(By-Law 12) COMMITTEE MEMBER Six (6) Vacancies</p>	<p>Civil One (1) Vacancy</p>	Candidate _____ Proposer _____ Seconder (1) _____ Seconder (2) _____	_____	_____	_____
	<p>Mechanical One (1) Vacancy</p>	Candidate _____ Proposer _____ Seconder (1) _____ Seconder (2) _____	_____	_____	_____
	<p>Electrical One (1) Vacancy</p>	Candidate _____ Proposer _____ Seconder (1) _____ Seconder (2) _____	_____	_____	_____
	<p>Education & Research Rep One (1) Vacancy</p>	Candidate _____ Proposer _____ Seconder (1) _____ Seconder (2) _____	_____	_____	_____
	<p>Any Discipline 1 One (1) Vacancy</p>	Candidate _____ Proposer _____ Seconder (1) _____ Seconder (2) _____	_____	_____	_____
	<p>Any Discipline 2 One (1) Vacancy</p>	Candidate _____ Proposer _____ Seconder (1) _____ Seconder (2) _____	_____	_____	_____

BIO-DATA OF CANDIDATE FOR THE OFFICE OF: SESSION 2021

Note: Candidates are advised to use this format and to restrict the information supplied under Items 2, 10, 11 and 12 altogether not exceed 350 words.

<p>1. NAME: _____</p> <p>2. AGE: _____</p> <p>3. YEAR OF ELECTION CORPORATE MEMBERSHIP: MEMBER _____</p> <p style="padding-left: 20px;">FELLOW _____</p> <p>4. ACADEMIC QUALIFICATIONS: _____</p> <p>_____</p> <p>5. PROFESSIONAL AFFILIATIONS: _____</p> <p>6. DECORATIONS, AWARDS, ETC: _____</p> <p>7. POSITION / TITLE OF CURRENT EMPLOYMENT: _____</p> <p>_____</p> <p>8. CURRENT EMPLOYER & ADDRESS: _____</p> <p>_____</p> <p>9. DESCRIPTION OF CAREER AND EXPERIENCE: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>10. SPECIAL FIELD OF INTEREST: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>11. OTHER INFORMATION (INVOLVEMENT IN OTHER COMMITTEES, ORGANISATIONS AND ETC): _____</p> <p>_____</p> <p>_____</p> <p>12. PLEDGE</p> <ul style="list-style-type: none"> • I undertake to attend Branch Committee Meetings and other Meetings when requested, if I am elected. • I confirm that I comply with the requirements of Article 5.13 of the Constitution. • Other, if any _____ <p>_____</p>	<p>Affix passport size photo (preferably Black & White) (3.5cm x 5.0cm)</p>
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SIGNATURE OF CANDIDATE

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DATE