

## **ONLINE PI AWARENESS TALK (BITE SIZE PROGRAM)**

Session/Date/Day: **Session 1: "How to fill in the A100 Form"**  
**– 21 August 2021, Saturday**

**Session 2: "How to fill in the C300 Form"**  
**– 04 September 2021, Saturday**

**Session 3: "How to fill in the A401 form (training and experience report, 18 competency elements)"**  
**– 02 October 2021, Saturday**

**Session 4: "What to include in the design report"**  
**– 16 October 2021, Saturday**

Time: **7:00pm – 8:30pm**

Fees\*1: **FREE (IEM Graduate/Student Member)**  
**RM15.00 (Non – IEM Member)**  
**\*LIMITED TO 20 REGISTRATIONS PER SESSION ONLY\***

Terms & Condition:

- ***It is COMPULSORY for participants to fill in the respective form for each session before attending the talk. The forms can be downloaded [HERE](#).***
- ***Priority is given to Sarawakian IEM Graduate and Students members. Seats are limited to 20 PER SESSION on a first come first serve basis.***

Registration Link: [Session 1](#)  
[Session 2](#)  
[Session 3](#)  
[Session 4](#)

PDP Hours Per Session: 1.5

Ref. No.

Session 1: IEM21/PDP/012/T(w)

Session 2: IEM21/PDP/013/T(w)

Session 3: IEM21/PDP/014/T(w)

Session 4: IEM21/PDP/015/T(w)

Meeting Link: ***Link to be issued 2 days before each session.***

***\*1 All registration fees must be FULLY paid before commencement of this activity. Government agencies and Statutory Bodies are required to provide Local Orders. IEM Sarawak Branch reserves the rights to refuse participation of registrant(s) who have not paid their registration fees to attend this activity. THIS REQUIREMENT WILL BE STRICTLY ENFORCED.***

***All fees shall be paid via Online Transfer or Cheque Issuance to:***

***Account Name: THE INSTITUTION OF ENGINEERS MALAYSIA***

***Bank: Standard Chartered Bank Malaysia***

***Account No.: 420-1-5651-8528***

***Once payment has been made kindly upload payment proof into the registration form.***

## Synopsis

The talk aims to provide an overview to the Professional Interview, assisting those interested to becoming MIEM/Professional Engineer. Further divided to four separate sessions, this talk is ideal for graduate members with more than three years of working experience to familiarise with the available forms and what are needed in the design reports. The four sessions of online PI awareness talk via Microsoft Teams are:

- A. Session 1 – How to fill in the A100 form on 21st August 2021, 7.00 pm – 8.30 pm.
- B. Session 2 – How to fill in the C300 form on 4th September 2021, 7.00 pm – 8.30 pm.
- C. Session 3 – How to fill in the A401 form (training and experience report, 18 competency elements) on 2nd October 2021, 7.00 pm – 8.30 pm.
- D. Session 4 – What to include in the design report on 16th October 2021, 7.00 pm – 8.30 pm.

## Speaker



***Ir. SIM HUI KHENG,  
STEPHANIE***

***Ir. Sim Hui Kheng, Stephanie*** obtained her bachelor of Science in Civil Engineering from UTM (1st Hons.) (1997) and Master of Science in Project Management from Curtin University of Technology (2012). She is a registered Professional Engineer (P.Eng) with the Board of Engineers Malaysia (BEM) with Practicing Certificate (PEPC) and a Fellow Member of The Institution of Engineers, Malaysia (IEM). Currently she is the Vice Chairwoman of IEM Sarawak Branch. Besides, she is a Principal Interviewer (Civil Discipline) for IEM Professional Engineers Interview / BEM Professional Assessment Examination and a registered Mentor for the IEM Logbook Scheme.

Ir. Stephanie's professional experience includes the following:

Aug 2019 to present	Quality Manager, Public Works Department
Jan 2012 to Aug 2019	Assistant Director, Compliance Branch, Public Works Department
Apr 2007 to Dec 2011	Section Head, QA&C unit, Technical Management Branch, Public Works Department
Apr 2002 to Mar 2007	Senior Executive Engineer, Geotechnical & Structural Engineering Branch, Public Works Department
Nov 1997 to Mar 2002	Assistant Executive Engineer, Investigation & Design Branch, Public Works Department

## **Online PI Awareness Talk (Bite Size Programme)** **Tentative Programme**

### ***Session 1: "How to fill in the A100 Form"***

– 21 August 2021, Saturday

Time	6:50 pm - 7.00 pm	7:00 pm - 8.15 pm	8:15 pm - 8.30 pm	8.30 pm
Activity	Registration	How to fill in the A100 Form	Q&A Session	End of 1 <sup>st</sup> Session

### ***Session 2: "How to fill in the C300 Form"***

– 04 September 2021, Saturday

Time	6:50 pm - 7.00 pm	7:00 pm - 8.15 pm	8:15 pm - 8.30 pm	8.30 pm
Activity	Registration	How to fill in the C300 Form	Q&A Session	End of 1 <sup>st</sup> Session

### ***Session 3: "How to fill in the A401 form (training and experience report, 18 competency elements)"***

– 02 October 2021, Saturday

Time	6:50 pm - 7.00 pm	7:00 pm - 8.15 pm	8:15 pm - 8.30 pm	8.30 pm
Activity	Registration	How to fill in the A401 form	Q&A Session	End of 1 <sup>st</sup> Session

### ***Session 4: "What to include in the design report"***

– 16 October 2021, Saturday

Time	6:50 pm - 7.00 pm	7:00 pm - 8.15 pm	8:15 pm - 8.30 pm	8.30 pm
Activity	Registration	What to include in the design report	Q&A Session	End of 1 <sup>st</sup> Session