



## The Institution of Engineers, Malaysia (Sarawak Branch)

# 41st Annual Report 2009

27 June 2009



## CONTENTS

<b>Notice of 41<sup>st</sup> Annual General Meeting</b>	<b>1</b>
<b>Minutes of 40<sup>th</sup> Annual General Meeting</b>	<b>2 – 7</b>
<b>IEM (Sarawak Branch) Committee Member (Session 2008/2009)</b>	<b>8</b>
<b>Chairman's Report</b>	<b>9 – 17</b>
<b>Branch Activities &amp; Events for Session 2008/2009</b>	<b>18 – 23</b>
<b>Message from the Chairman</b>	<b>24</b>
<b>A Glance at International Conference on Engineering &amp; Education 2009</b>	<b>25</b>
<b>Honorary Treasurer's Report</b>	<b>26</b>
<b>Auditor's Report</b>	<b>27</b>
<b>Balance Sheet</b>	<b>28</b>
<b>Income and Expenditure Account</b>	<b>29</b>
<b>Notes to the Financial Statements</b>	<b>30 - 35</b>

## The Institution of Engineers Malaysia (Sarawak Branch)

NOTICE IS HEREBY GIVEN THAT the 41<sup>st</sup> Annual General Meeting of the Institution of Engineers Malaysia (Sarawak Branch) in accordance to the Branch By-Laws (Revised and Approved 1 August 1998) will be held at Auditorium (3<sup>rd</sup> Floor), Ultimate Professional Centre on Saturday, 27<sup>th</sup> June 2009 at 9:30am.

### **A G E N D A**

- 1 **Welcoming Address by Chairman (Session 2008/2009)**
- 2 **Confirmation of Minutes of the 40<sup>th</sup> Annual General Meeting held on 28 June 2008**
- 3 **Matters Arising**
- 4 **Annual Report (Session 2008/2009)**
- 5 **Honorary Treasurer's Report**
- 6 **Announcement of Results of Election for Branch Committee (Session 2009/2010)**
- 7 **Election of 2 Honorary Auditors and Appointment of 1 External Auditor**
- 8 **New Chairman's Address (Session 2009/2010)**
- 9 **Briefing on IntEC Development**
- 10 **Any other Business**

Engr. Wong Wen Ho  
**Honorary Secretary**

IEM/SB/1/7/WWH/wp

11 May 2009

The Institution of Engineers Malaysia (Sarawak Branch)

Minutes of the 40<sup>th</sup> Annual General Meeting held on Saturday, 28<sup>th</sup> June 2008 at 5:15 pm held at Riverside Crowne Plaza Hotel, 18<sup>th</sup> Floor, Windows on Kuching Suite, 93100 Kuching

Attendance

Abang Jemat Bin Abang Bujang	M07798
Andrew Ragai Henry Rigit	M17020
Andrew Yao Chu King	G25818
Ang Chee Yong	M12595
Augustine Ting Sien Hieng	M04084
Benjamin Yau Beng Thiok	-
Bong Kim Fatt	S28293
Chai Kwang Cheng	M17176
Chong Chon Ken	G27634
Chong Wee Lin	G24267
Chong Yun Orn	M03538
Christopher Lee Kho Chiaw	M12090
Christopher Lee Poh Heok	M14782
Colin Ting Leong Hing	M16347
Charles Bong Hin Joo	G23739
Alex Ting Kuang Kuo	M02005
Alex Wong Teck Ching	M07900
Dahlin Mungkil	M11559
Danny Lim Hock Chuan	M07527
David Bong Boon Liang	M17676
David Yii Toh Him	M16599
Haji Zawawi Haji Embong	M07396
Hii Hwang	M19653
Hii Jing Song	G22160
Ho Chee Sun	M06727
John Lau Lee Yii	M16931
John Panil	M13940
Kii Ing Bui	M02421
Lai Kee Woo	M04879
Lau Huoi Huat	-
Irene Lim Kim Ho	M10281
Pooh Yih Fang	M19277
Lee Shiuh Yeh	M19543
Lai Cho Sim	M04012
Law Ted Min	M04239
Lee Nung Tong	-
Liew Than Ho	M14917
Lim Chin Kia	M08981
Lim Kian Hwa	F08668
Lim Lee Kiong	M20193
Lim Teck Seng	M01899
Lim Yik Hua	G24270
Ling Kah Jai	M09628
Loh Leh Goh	M03381
Noorazan Bin Morshidi	M29090

## The Institution of Engineers Malaysia (Sarawak Branch)

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### **Attendance** *(continued)*

Loh Peng Leong	M15576
Lau Kee Seng	M04020
Lee Wai Neng	M21637
Law Wee	M18410
Teo Kuang Kim	M08348
Ron Aldrino Chan	G29605
Roziman Bin Hajon	G19918
Sim Guan Leng	-
Simon Lau Han Hiong	M09504
Simon Loh Cheng Kui	M27475
Tan Chuan Ngan	M03641
Tan Song Ping	G23623
Tang Su Fang	G19305
Tiong Kung Yew	M27471
Tiong Tung Ting	M07371
Tom Chong Kuet Fung	M06687
Ung Chin Min	M05825
Tan Kee Choon	M04597
Ting Kee Yuh	M08465
Mohammad Shahril Osman	M19410
Wong Siu Hieng	M02254
Wong Wen Ho	M05826
Wong Yih Chung	M09861
Yeo Ming Hou	M06636
Yong Yee Fad	M02821
Lim Hui Kong	M14133
Wong King Ming	M03159
Ong Hui Keng	M06643
Tony Lim Kah Wee	M14134
Lee Sing Siew	F05596
Martin Wong Soon Kee	M07899
Michael Ting Su Shin	M03014
Katherina Lee Wui Sieng	M12956
Lee Jook Mui	M10889
Chua Chee Leet	M24913
Alvin Lim Khiok Leong	G17488
Yeo Teck Yong	M06843
Michael Tiong Khin Soon	M08445
Wong Tung Ming	M03976
Nelson Law	-
Soo Haw Hia	M14138

### **QUORUM**

According to the By-Law No. 39 of the Branch By-Laws (Revised and Approved in 1/8/1999), the quorum required a minimum of 20 Corporate Members. This was achieved at the 40<sup>th</sup> Annual General Meeting, which was attended by 2 Fellow Members and 66 Corporate Members.

## The Institution of Engineers Malaysia (Sarawak Branch)

### AGM/08/01 Welcoming Address by Chairman

The Branch Chairman, Engr. Wong Siu Hieng for Session 2007/2008, called the Meeting to order at 5.15 pm as the quorum was met and thanked all members for coming to attend the AGM. The Chairman commented that the intention to hold the AGM with the cocktail reception was to attract more members to attend. Based on the attendance, this arrangement apparently was producing the desired result. He informed that the SGM, which was held earlier, was nearly called off due to lack of quorum due to poor attendance. He looked for more members support in the future. He then extended his thanks to fellow committee members for their support for the past session. He also informed that the World Congress on Engineering Education would be held in Kuching in 2009 and he looked forward to more member assistance and collaboration for organizing the Congress. Before proceeding on with the meeting, he invited members to go through the proposed agenda. As there was no objection, he proceeded with the meeting.

### AGM/08/02 Confirmation of Minutes of 39<sup>th</sup> Annual General Meeting held on 30<sup>th</sup> June 2007

The first amendment was to the membership number for Engr. Liew Than Ho (M14914 should be read as M14917). The second amendment was for Engr. Tong Lim Kah Wee. (His name should be read as Tony Lim Kah Wee). As there was no other amendment, the minutes was confirmed by Engr. Dr. Andrew Rigit (M17020) and seconded by Engr. Michael Ting Shu Shin (M03014).

### AGM/08/03 Chairman's Report

The Chairman extended his gratitude for the cooperation and assistance that he had received from his present Branch Committee and he hoped that the new Committee would also extend that to the new in-coming Chairman. During this period, he had formed the various Standing Committee looking into the different aspects and had also appointed the Chairman for each committee.

He gave a brief report on the list of activities, seminars, courses and visits arranged for the session. As further details had been outlined in the Annual Report, the Chairman urged fellow members to go through the report in detail.

### AGM/08/04 Honorary Treasurer's Report

The Honorary Treasurer for Session 2007/2008, Engr. Tom Chong Kuet Fung reported that the financial status ending 31 March 2008 for the Institution was in very healthy position.

From the audited account, the Branch had a surplus of RM43,106.94 and the accumulated fund stood at RM289,758.70. Most of the profit came from courses and seminars organized by the Branch.

The Honorary Treasurer thanked the appointed internal auditors for their times in going through the audited account and the administrative staff for their assistance.

## The Institution of Engineers Malaysia (Sarawak Branch)

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### AGM/08/04 **Honorary Treasurer's Report** (continued)

Query was raised on why there was a reduction in the subsidy from IEM HQ. The Honorary Treasurer clarified that the subsidy given was adjusted yearly based on membership roll maintained by IEM HQ. The number of members who registered their addresses in Sarawak in that year determined the amount of subsidy given by IEM HQ. Apparently, the reduction in the subsidy amount also reflected a reduction of members residing in Sarawak.

As there was no further query, Engr. Lee Wai Neng proposed to confirm the financial report for the session 2007/2008 and this was seconded by Engr. Lau Wee.

### AGM/08/05 **Announcement of Results of Election for Branch Committee** **(Session 2008/2009)**

The immediate past Honorary Secretary, Engr. Wong Wen Ho announced the results of the newly elected Committee for Session 2008/2009 based on the result received on 15<sup>th</sup> May 2008. The new line-up was as follows:

Chairman:	Engr. Wong Siu Hieng
Vice Chairman:	Engr. Lim Kian Hwa
Vice Chairman:	Engr. Ling Koh Wen, Roland
Honorary Secretary:	Engr. Wong Wen Ho
Honorary Treasurer:	Engr. Chong Koet Fung, Tom
Immediate Past Chairman:	Engr. Haji Zawawi Haji Embong
Committee (Electrical):	Engr. Lau Lee Yii, John
Committee (Civil):	Engr. Dahlim Mungkil
Committee (Mechanical):	Engr. Dr. Andrew RH Rigit
Committee (Any Discipline):	Engr. Dr. John Panil

### AGM/08/06 **Proposed Amendments to the Sarawak Branch's Rules**

The Chairman informed that in accordance with Regulation 45 of the Bylaws and Regulations of the Sarawak Branch of the Institution of Engineers Malaysia, a Special General Meeting No.1 was called on 29 March 2008 to approve the proposed amendment to Regulation 24 to enable the Branch to purchase any property movable or immovable and to take, accept and hold any such property which may become invested in it. Members present resolved and voted unanimously to approve the amendment during the meeting.

Following a motion from the floor, members present also resolved and voted unanimously to approve the amendment to Regulation 55 to read as follows:

#### Regulation 55

Upon receipt of notice of dissolution of the Branch from the Council of the Institution of Engineers (Malaysia), the Branch Committee shall thereupon take such steps as are necessary to wind up its affairs within three months or within such extended period as shall be approved by the Council of the Institution of Engineers (Malaysia). The Branch shall discharge all its debts and liabilities and shall return the remaining funds, if any, to Institution of Engineers (Malaysia).

The proposed amendments have been forwarded to the Institution of Engineers Malaysia to endorsement.

## The Institution of Engineers Malaysia (Sarawak Branch)

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### AGM/08/07 New Chairman's Address

The Chairman expressed his thanks to all members of the previous committee for their dedicated efforts and contributions to the Branch over the past session. He also congratulated all the newly appointed committee members for the coming session.

The Chairman's vision was to look after the interests of fellow engineers and to improve/protect the image of the engineers and institution in view of recent wide spread adverse publicity on the poor performances and conditions of infrastructures in the country.

He also pointed out that there was an urgent need to enhance membership drive in the government departments and agencies to address the imbalance between the public and private sector. The existing scenario was considered as unhealthy.

He urged fellow engineers to be more proactive and participate actively in playing a leading role in policy decisions on issues of national interests and to safeguard the interests of the engineers and the engineering profession.

### AGM/08/08 Appointment of Internal Auditor and External Auditor

During the AGM, the following auditors were appointed:

#### Internal Auditor

Engr. Dr. Mohammad Sharif  
Engr. Michael Ung

#### External Auditor

Messrs Richard Kiew & Co. had been proposed by Engr. Wong Siu Hieng and seconded by Engr. Wong Wen Ho.

### AGM/08/09 Briefing on IntEC Development

Engr. Haji Zawawi briefed that an advisory board had been formed to oversee the proposed IntEC development. With the approval of the amendment of the Bylaws and Regulations of the Branch, the next step would be to secure the land granted by the Sarawak Government for the purpose. Members were informed that the Land and Survey Department was in the process of issuing the land title to the Branch. Following the issue of land title, other matters like terms and conditions of land issue, premium, funding, appointment of consultants would be look into.

Engr. Simon Lau proposed that the project should be developed under a separate account. The Branch was requested to set up IntEC Corner on the Branch's website to allow members to contribute ideas/suggestions for the development. He further suggested that corporate entities be solicited to participate in the commercial aspects of the project. To his suggestion, the Honorary Treasurer informed that a separate account had already been set up for the IntEC project.



## The Institution of Engineers Malaysia (Sarawak Branch)

### AGM/08/09 **Briefing on IntEC Development** (continued)

Engr. Wong King Ming enquired about the costs of the project and what are the liabilities to members of the branch. Engr. Haji Zawawi informed that the financial aspects of the project was still being look into and members would be given all opportunities to study and deliberate on the matter before being finalized.

Engr. Ling Ka Chai proposed that members be allowed to vote on these issues before works commenced on the project.

### AGM/08/10 **Any other Business**

- a. The Chairman expressed the view that current requirement for CPD hours was probably on the high side and this would need to be reviewed.
- b. Members were invited to submit their views regarding the feasibility of managing the payments of scale of fees in line with the Surveyor Board's approach.
- c. It was also pointed out that the standard fees for supervision staffs that were currently used by the government were too low and this had created difficulties in engaging qualified staffs to manage the projects.
- d. Chairman informed that the current government criterion for appointing a resident engineer was that the candidate must have the professional engineer certification from BEM. This qualification had also a bearing on the amount of remuneration that the government was prepared to pay for the services.
- e. The Chairman also pointed out that BEM was in the process of implementing competency tests for graduate engineers. However, details regarding the tests were still sketchy at this moment.

There being no other matters to discuss, the meeting adjourned at 6:50 pm.

Recorded by: **Engr. Wong Wen Ho**  
Honorary Secretary

Confirmed by: **Engr. Wong Siu Iieng**  
Chairman

Office Bearers for Session <sup>2008/2009</sup> 2007/2008  
(26 June 2008 'till 27 June 2009)



**Engr. Wong Siu Hieng**  
Chairman



**Engr. Hj Zawawi Hj Embong**  
Immediate Past Chairman



**Engr. Roland Ling Koh Wen**  
Vice Chairman



**Engr. Lim Kian Hwa**  
Vice Chairman



**Engr. Wong Wen Ho**  
Honorary Secretary



**Engr. Tom Chong Kuet Fung**  
Honorary Treasurer



**Engr. John Lau Lee Yil**  
Committee (Electrical)



**Engr. Dahlim Mungkil**  
Committee (Civil)



**Engr. Dr. Andrew RH Rigit**  
Committee (Mechanical)



**Engr. Dr. John Panil**  
Committee (Any Discipline)



**Engr. Ron Aldrino Chan**  
Chairman (Graduate & Student)



**Engr. Syed Mohamad Fauzi Shahab**  
Chairman (Toastmasters Club)

**CHAIRMAN'S REPORT**

**1.0 Sarawak Branch**

- 1.1 Seminar on "Introduction to Stormwater Management & Flood Modeling w/xpswmm":  
2 April 2008



Mr Tony Kuch, an invited Speaker presented the above seminar to some 80 fellow engineers at the Auditorium, Ultimate Professional Centre. The Seminar discussed the applications and capabilities of xpswmm software in modeling urban drainage, detention pond, drainage master plans and river flood mapping. The main sponsor was Lestari Software Enterprise.

- 1.2 "Common Commercial and Contract Administration Problems and Their Solutions":  
6 & 7 May 2008

Held annually, the principle objectives of this course are to identify the common commercial and contract administration problems encountered in the Engineering/Construction Contracts, to offer practical solutions to the said problems in the light of recent developments, to review areas of doubt and difficulty so that the practitioners can have better guidance in their everyday work. Besides these, the objective is also to ensure that there is better administration of contracts in particular on the Commercial and Professional aspects and expose participants to the applicable law, good practice and contemporary developments on the local front. The speaker was Ir. Harbans Singh KS and was attended by 45 engineers.

- 1.3 "BEM Code of Ethics/Regulations": 8 & 9 May 2008

This programme is specially designed in respect to the Code of Ethics in which engineers have to oblige. This is to ensure that the Engineering Professionalism in our country is enhanced and as competent as that of their counterpart globally. The speaker was Cdr (Rtd) Raymond Swa and both above courses was in collaboration with the IEM Training Centre Sdn Bhd. Some 36 engineers turned up at the Course.

## The Institution of Engineers Malaysia (Sarawak Branch)

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### CHAIRMAN'S REPORT *(continued)*

#### 1.0 Sarawak Branch *(continued)*

#### 1.4 Technical Talk on: "Sg. Sarawak Flood Mitigation Works": 28 June 2008

The talk was organised followed by the 40<sup>th</sup> Annual General Meeting of the Branch at Crowne Plaza Riverside Kuching. We had Engr. Lai Cho Sim and Engr. Tan Tai Kang both from KTA (Sarawak) Sdn Bhd as the invited Speakers to the above talk and it successfully called for 92 registrations from the engineering field. The presentation gives an overview of the causes of the flooding problems, studies undertaken and solutions proposed to alleviate the flooding problems in the Sg. Sarawak catchment.



#### 1.5 BEM Mandatory Course on: "Engineering Management Practice": 7 & 8 July 2008

Cdr (Rtd) Raymond Swa presented the above Course to some 39 engineers at the Branch's auditorium hall. The objective of the Course is to expose engineers with the contemporary management and functional skills to enable them to manage their work more effectively.

#### 1.6 "Legislation for Fluorescent Lamp Electronic Ballast": 23 July 2008

Mr K Seshadri, B.E. (Hons) M.Ed presented a Half-Day Seminar on the above title on 23 July 2008 at Auditorium, Ultimate Professional Centre. The objective of this Seminar is to create better awareness of the characteristics and specifications of high quality EL ballasts and possible new legislative measures to safeguard the products that fully conform to IEC standards. Some 36 engineers registered for the seminar.



#### 1.7 Workshop on: "A Professional Presentations for Engineers": 20 October 2008

Held at the UPC Auditorium, a Workshop on: "A Professional Presentations for Engineers" was organized to guide participants to prepare and deliver presentations efficiently and save both the organization and clients' valuable time. The Workshop was presented by Mr Michael Lim Seng Gyup to some 28 engineers.

## The Institution of Engineers Malaysia (Sarawak Branch)

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### CHAIRMAN'S REPORT *(continued)*

#### 1.0 Sarawak Branch *(continued)*

#### 1.8 Workshop on: "IT Security Made Easy": 24 October 2008

Besides providing end-users with the latest computers threat knowledge, the workshop also guide how one to protect their computer's data from being hijacked by hackers. Discussing on recent domestic outbreak, demonstrates relevant, revealing tidbits and tips, Ms Jaqueline FH Lawan was the invited speaker to some 20 engineers.

#### 1.9 "BEM Safety & Health at Work": 6-7 November 2008

Cdr. (Rtd) Raymund Swa presented this two-day course to some 40 engineers. The Course was held at Auditorium, UPC.

#### 1.10 "Understanding & Implementing of Lightning Protection Systems", 18 November 2008

Mr Mak Ming Hung, a Chartered Electrical Engineer by profession, was invited to conduct this Seminar at Dewan Muhibbah, JKR Sarawak's office. The Seminar received approximately 45 engineers and part of its objective are to designing lightning surge protection for LV and ELV systems.

#### 1.11 "Flygt Monitoring Control Units", 10 December 2008

Sponsored by Sam McCoy Engineering Sdn Bhd, Mr Michael Poh presented this seminar to approximately 30 engineers at Auditorium, UPC. It guides how one build and operate one's pump station in a safe, efficient and cost effective way.

## The Institution of Engineers Malaysia (Sarawak Branch)

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### **CHAIRMAN'S REPORT** *(continued)*

#### **1.0 Sarawak Branch** *(continued)*

##### 1.12 "2<sup>nd</sup> Engineering Conference: Sustainable Engineering Infrastructures Development & Management", 18-19 December 2008

The 2nd Engineering Conference 2009 (EnCon 2009) was successfully held at the Crowne Plaza Hotel, Kuching City, Sarawak from 18<sup>th</sup> to 19<sup>th</sup> Dec. 2008. It was well attended, attracting a total of 196 registered participants. The conference was co-organized with the Faculty of Engineering, Universiti Malaysia Sarawak. Three keynote speakers, Datuk Ir. Ahmad Zaidee b. Laidin, Director of MMC Corporation Berhad, Dato' Professor Dr Zaini b. Ujang, Vice Chancellor, UTM, and En Buckland Bangit, who had represented the Director of Sarawak State Planning Unit, presented papers related to the conference theme of "Sustainable Engineering Infrastructures : Development & Management".



*YB Datuk Haji Daul bin Abdul Rahman, Minister of Industrial Development, Sarawak declares EnCon08 officially open.*

## The Institution of Engineers Malaysia (Sarawak Branch)

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### CHAIRMAN'S REPORT *(continued)*

#### 1.0 Sarawak Branch *(continued)*

##### 1.13 International Conference on Engineering & Education 2009, 23-25 March 2009

The Institution of Engineers, Malaysia (IEM) with support from the Asean Academy of Engineering and Technology (AAET), Akademi Sains Malaysia (ASM) and International Centre for South-South Cooperation in Science Technology and Innovation (ISTIC) is organizing this International Conference on Engineering and Education (ICEE) at the Riverside Majestic Hotel, Kuching Sarawak from 23- 25 March 2009. The objective of this conference, exhibition and site visit is to create an awareness and understanding of the importance of engineering and engineering education worldwide and its latest trends. The new millennium has brought about numerous engineering education reforms. The conference aims to bring together national engineering organizations, engineers and experts from over 90 countries that represent at least 15 million engineers from all over the world. This conference therefore looks into sharing and exchanging of information on the quality of engineering education, the system and training of the professional engineers. IEM is celebrating its 50<sup>th</sup> anniversary in 2009 and this conference will kick start the year long celebration for the Golden Anniversary of the founding of IEM.

##### 1.14 International Symposium on Electrohydrodynamics 25-28<sup>th</sup> March 2009 (ISEHD 2009) at Universiti Malaysia Sarawak

The International Symposium on Electrohydrodynamics 2009 was successfully held at Universiti Malaysia Sarawak's campus from 25 to 28 March 2009. The main objective of the meeting is to



promote international cooperation and technological progress based on the interaction between electrical force and fluid mechanics. A total of 60 participants who have come from 16 countries participated in the meeting, with 45 technical papers presented by 40 presenters. The conference was co-organized with the Faculty of Engineering, Universiti Malaysia Sarawak. The Electrohydrodynamics (EHD) Technical Committee, IEEE Dielectrics and Electrical Insulation Society sponsored the event of ISEHD 2009, and the International Electrostatic Assembly was the co-sponsor.

The welcoming dinner of the symposium, was held at a local hotel and was attended by the Sarawak State Secretary, YB Datuk Amar Wilson Bayu Dandot, the Chairman of Board of Directors, UNIMAS, Tan Sri Datuk Amar Hj Bujang Mohd Nor, and the Vice-Chancellor, Prof. Dr. Khairuddin Abd. Hamid.

## The Institution of Engineers Malaysia (Sarawak Branch)

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### **CHAIRMAN'S REPORT** *(continued)*

#### **2.0 IEM Sarawak Toastmasters Club, 1<sup>st</sup> July 2008 – 10<sup>th</sup> May 2009**

##### **2.1 Membership**

The Club has 25 members with 6 new members joining the club during the session from 1<sup>st</sup> July 2008 until 10<sup>th</sup> May 2009. Over this period, 8 members have not renewed their membership.

##### **2.2 Activities**

###### **2.2.1 Club Educational Training Meetings**

The club has held 16 training meetings every 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month.

###### **2.2.2 Contests**

The Club has held two contests as follows:-

28 August 2008            Humorous Speech Contest and Evaluation Speech Contest.

22 January 2009        International Speech Contest and Table-Topic Contest.

###### **2.2.3 Workshop**

Organized a "Professional Presentation Workshop for Engineers" on 20th October 2008 conducted by Michael Lim and attended by 25 participants.

###### **2.2.4 Membership Awareness**

The Club has conducted two awareness presentations on Toastmasters to a consultant firm and Unimas.

###### **2.2.5 District 51, 16<sup>th</sup> Annual Convention**

The Club participated as the Main Committee and is responsible for the Closing Ceremony Sub-committee for this function held from 17 – 19 April 2009.

###### **2.2.6 International Conference on Engineering & Education, 23<sup>rd</sup> – 25<sup>th</sup> March 2009**

Five club members emceed the dinner event and conference sessions for this event.

##### **3.0 Club's Financial Position**

The Club funds as at 10<sup>th</sup> May 2009 was RM 5,327.13.

##### **4.0 Club's AGM Meeting**

The Club is scheduled to hold its 5<sup>th</sup> AGM Meeting on 28 May 2009.



## The Institution of Engineers Malaysia (Sarawak Branch)

### 2.0 IEM Sarawak Toastmasters Club, 1<sup>st</sup> July 2008 – 10<sup>th</sup> May 2009



### 3.0 IEM (Sarawak Branch) Graduate & Student Section

#### 3.1 IEM High-Tea, 25<sup>th</sup> April 2009

Venue: Harbour View Hotel, Kuching

Speaker: Assoc Prof Dr. Ir. Andrew Ragai Henry Rigit  
Universiti Malaysia Sarawak  
Ir. John Lau, Sarawak Energy Berhad

- Objective:
1. To create awareness on route to PE for industrial and academician;
  2. To attract graduate member and non-graduate member from engineering field to join IEM;
  3. To further introduce the committee member and future activities;
  4. To create awareness among engineering students; and
  5. To gather all young engineers around Kuching and to promote IEMSB as a whole.

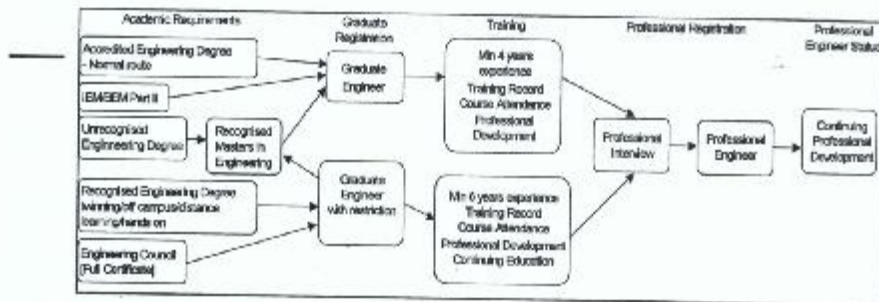
IEM G&S (Sarawak Branch) had organized an introductory gathering among young engineers (members and non-members of IEM G&S) as well as students (Public and Private Institutions) around Kuching City. This IEM G&S High Tea was held on 25<sup>th</sup> April 2009 at Harbour View Hotel, Kuching. There are expected about more than 50 peoples will come to this event. However, there are only 16 peoples from different organizations came to this event. This is because of last minute confirmation on the date itself.

**3.0 IEM (Sarawak Branch) Graduate & Student Section (continued)**

**3.1 IEM High-Tea, 25<sup>th</sup> April 2009 (continued)**

Although, only 16 participants, the event still runs successfully. Two speakers invited to give a talk on the route to professional engineer from industry and academic background. The feedbacks from the participants are very impressive.

Assoc Prof Ir Dr Andrew Ragai Henry Right covered on the Introduction to IEM (Roles and Policy) and Route to PE (Academic Background). While, Ir John Lau talked on the Route to PE (Industrial Background). Assoc Prof Ir Dr Andrew Ragai Henry Right had mentioned on the benefits of joining IEM. It includes gaining recognition for engineering experience and professional accomplishment, get assess on proficiency to qualify for registration as a Professional Engineers, advance professional development by attending talks, seminars, conferences and technical visits and keep abreast of engineering development via readership of IEM Journals and Bulletin. Membership of IEM is divided into two classes that are corporate members and non-corporate members. The corporate members involved honorary fellows, members and fellows. While the non-corporates include honorary fellows, graduates, affiliates and students. The IEM provide professional interviews, courses and training, educational and social activities, publication and library. Assoc Prof Dr Andrew also mentioned new scheme of route to professional engineer. The route is as the flow chart:



The introduction of the new scheme is to ensure professional competence, improve management and technical skill, serve the community and keeping updated. According to Ir John Lau, the route to professional engineer for industrial background is quite similar to academic background. Ir John Lau had mentioned on the general steps to get the professional engineer title. First, the applicant that have four years experience need to be a member of corporate IEM. Then, the applicant will proceed to professional interview by submitting a form to IEM HQ. There will be two interviewer, first appointed by IEM Sarawak Branch and second is appointed by first interviewer. For the purpose of professional interview, the applicant need to submit a report on training and experience, technical report or drawing and 2 copies of IEM/PI(2) forms to the first interviewer. The report must contain inconclusive situation, non-specific jobs and works not carried out personally. The professional interview will gauge the Engineer's ability to grasp the application of Engineering principles, capacity to accept professional responsibility and communication skill.

## The Institution of Engineers Malaysia (Sarawak Branch)

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### 3.0 IEM (Sarawak Branch) Graduate & Student Section *(continued)*

#### 3.2 IEM High-Tea, 25<sup>th</sup> April 2009 *(continued)*

The competency exam covered two essays in three hours that are technical work essay and code of ethics essay. The applicant need to appoint their mentor. The mentor will come from the general & professional career, PEs of other discipline that accept by BEM and if there is no PE s in workplace, the mentor will be arrange through IEM. The responsibilities of the mentor include guidance to young graduates, monitor progress, assist graduates in training program and review documentation to ensure quality.

The applicant need to fill the log book that divided into three sections. Section A; personal particular, industrial training/experience and particular of mentor. Section B; summary of practical training. Section C; Practical training records for three month period.

The high tea started on 2.15pm and finish on 5.30pm. After the talk session, participants are discussing each other on their own business matter.

Reported by: Kasumawati Bte Lias

Verified by: IEM G&S (Sarawak Branch)  
Ron Aldrino Chan



*One for the album...picture of G&S Committee 2008/2009*

**BRANCH ACTIVITIES & EVENTS FOR SESSION 2008/2009**

**1.0 Sibu Sub-Region**

- 1.1 Half-Day Talk on: "Overview of new JKR Sarawak Form of Contract PWD 75, PWD Form of JKR 203/203A & PWD Form of Design and Build, 3<sup>rd</sup> May 2008

**Overview:** To overview the amendment of the new JKR Sarwak Form of Contract PWD 75, PWD Form of JKR 203/203A & PWD Form of Design and Build.

**Speaker:** Ir. Kii Ing Ching

**Venue:** JKR, Sibu

**Participant:** 50 persons

- 1.2 One-Day Workshop on: "Ground Settlement – The Cost to Sibu", 6<sup>th</sup> May 2008

**Overview:** Participants were unveiled on settlement problems severely related to Sibu Town which is extensively overlain with substantial peat formations with many areas exceeding 10m in depth. Existing water levels are close to the surfaces and ground subsidence problems are uncontrollable.

This difficult situation had posed multiple challenges to the relevant governmental agencies in their previous effort to develop the various municipal infrastructures for Sibu Town, including flood mitigation, urban drainage, road-works, provision of utilities and waste management.

The workshop discussed on these difficult local conditions and suggested the way forward for the orderly future development of the new municipal infrastructures required for the growing Sibu Town.

**Speaker:** Ir. Tai Lee Yoon, Dr. Kho Kai Tze, Ir. Wong Fu Toh, Dr. Toh

**Venue:** RH Hotel, Sibu

**Participant:** 100 persons

**Jointly Organized by:** IEM Sibu Sub-Region and Sibu Municipal Council

**BRANCH ACTIVITIES & EVENTS (2008/2009) (continued)**

**1.0 Sibu (Sub-Region) (continued)**

- 1.3 Seminar on: "Common Commercial and Contract Administration Problems and Their Solutions, 12<sup>th</sup> – 13<sup>th</sup> June 2008



**Overview:**

Participants were exposed to practical solutions to 45 common commercial and contract administration problems encountered in the Engineering / Construction Contracts. The course will comprise a series of questions and answers covering the core issues such as cost estimates/ tender estimates, cost control measures, payment procedures, remedies

available following payment default, back-to-back payment to sub-contractors and many others.

**Speaker:** Ir. Harbans Singh K.S.  
**Venue:** Auditorium  
Kolej Bersatu Sarawak (UCS)  
**Participant:** 35 persons



## The Institution of Engineers Malaysia (Sarawak Branch)

### BRANCH ACTIVITIES & EVENTS (2008/2009) (continued)

#### 1.0 Sibu (Sub-Region) (continued)

- 1.4 Seminar on: "Understanding the Concept, Design and Launching of Bailey Bridge and Steel Modular Bridge, 7<sup>th</sup>-8<sup>th</sup> April 2009



**Overview:** On the first day of seminar, participants were exposed to the theoretical knowledge on bridge structure which consists of analysis and design of bridge substructures for bailey bridge; construction and launching of bailey bridge; design and construction of steel modular bridge.

It was then followed in the second day with the hands on installation and launching of bailey bridge. The practical launching demo was conducted at JKR Depo. The participants were demonstrated with the entire process of

launching right from the setting out of the various components up to the stage where the bridge was fully launched.

**Speaker:** Ir. Chen Fang Sin,  
Ir. Tang Chok Khing,  
Ir. Stephen Lau Lee Khiong  
**Venue:** Auditorium  
Kolej Bersatu Sarawak  
(UCS)  
**Participant:** 90 persons



## The Institution of Engineers Malaysia (Sarawak Branch)

### BRANCH ACTIVITIES & EVENTS (2008/2009) *(continued)*

#### 1.0 Sibu (Sub-Region) *(continued)*

#### 1.5 Community Service



*Donation to Sibu Kidney Foundation*



*Donation to Kolej Bersatu Sarawak*

#### 1.6 IEM Engineering Week 2008

The Institution of Engineers Malaysia (IEM) Engineering Week was scheduled to take place from 17-22 March 2008. The theme is 'Engineering: Building Capacity of the Nation'. It represents the continuous effort to enhance the image of the engineering profession among the community.

A one-week programme has been arranged to promote engineering aggressively and covering all the aspects; the challenges, professionalism, the exciting working environment and the wide career options available to engineers.

Among the activities which had been conducted recently by IEM Sibu Region are, namely the donation of RM2000 to Sibu Kidney Foundation (SKF), the donation of JKR guidelines (Arahan Teknik) to Kolej Bersatu Sarawak (UCS) and educational talks to secondary schools students.

## The Institution of Engineers Malaysia (Sarawak Branch)

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### BRANCH ACTIVITIES & EVENTS (2008/2009) *(continued)*

#### 2.0 Bintulu Sub-Region

##### 2.1 COMMITTEE MEMBERS 2008/2009

Chairman	:	Engr. Abdul Nasser B Abdul Wahab c/o Bintulu Port S/B P O Box 996, 97008 Bintulu Tel 086-251746 H/P : 019-8850770 Fax 086-251961 Email : <a href="mailto:nassel@tm.net.my">nassel@tm.net.my</a> , <a href="mailto:NASSER@BPSB.COM.MY">NASSER@BPSB.COM.MY</a>
Secretary	:	Engr. Robert King Ik Chian c/o MLNG S/B P O Box 89, 97007 Bintulu Tel 086-853538 H/P : 019-8151769 Fax 086-331436 Email : <a href="mailto:ROBERTKING@PETRONAS.COM.MY">ROBERTKING@PETRONAS.COM.MY</a>
Treasurer	:	Engr. Yeo Jeon Chiew c/o CMS Cement Sdn Bhd, P.O. Box 2012 97007 Bintulu Tel 086-254751 H/P : 019-8152353 Fax 086-254753 Email : <a href="mailto:JCYEO@CEMENT.CMSB.COM.MY">JCYEO@CEMENT.CMSB.COM.MY</a>
Committee Member	:	Engr. Chieng Lee Hong P.O.Box 773, 97008 Bintulu Tel 086-311193 H/P : 019-8855175 Fax 086-311196 Email : <a href="mailto:rcdcs@myjaring.net">rcdcs@myjaring.net</a>  Engr. Goh Soon Boon JKR, 97007 Bintulu Tel 086-332077 H/P : 019-8592501 Fax 086- 331440 Email : <a href="mailto:rcdcs@myjaring.net">rcdcs@myjaring.net</a>  Engr. Phung Jee Kiong c/o Syarikat SESCO Berhad P O Box 1331, 97008 Bintulu Tel 086-253616 H/P : 019-8148800 Fax 086-253622 Email : <a href="mailto:jkphung@sesco.com.my">jkphung@sesco.com.my</a>
Co-opt Members	:	Engr. Chang Kuet Shian c/o LAKU Management Sdn. Bhd. Bintulu Tel 086-318150  Engr. Nor Farhana Farly Chew c/o MLNG  Engr. Thong Sze Wei c/o MLNG



## The Institution of Engineers Malaysia (Sarawak Branch)

### BRANCH ACTIVITIES & EVENTS (2008/2009) (continued)

#### 2.0 Bintulu Sub-Region (continued)

#### 2.2 MEMBERSHIP

Members having registered in Bintulu as at beginning of 2007/2008 are as follows:

DISCIPLINE	CIVIL	ELECTRI CAL	ELECTRO NIC	MECHANI CAL	CHEM- ICAL	OTHERS	OFF- SHORE	STRUC- TURE	TOTAL
FELLOW	1	1		1					
MEMBER	15	12	1	5					
GRADUATE	15	7	2	5					
STUDENT		1		1	1	1			
TOTAL	31	21	3	12	1	1	0	0	69

- 52 % of the memberships are Corporate Members.

The technical visits/talks conducted are as follows:

- 5<sup>th</sup> July 2008, Technical Visit to a Briquettes Charcoal Manufacturing Plant at CIPTA Briquettes Sdn. Bhd., Bintulu.
- 28<sup>th</sup> November 2008, Technical Talk on Corrosion, Wisma Kontena, Bintulu
- 15<sup>th</sup> January 2009, IEM Bintulu Region and IMM jointly organized a Half-Day Seminar entitled "IEM-IMM Corrosion Control Seminar" held at Wisma Kontena, Bintulu International Container Terminal.
- 18<sup>th</sup> April 2009, IEM Bintulu Region organized a One Day Seminar on "New JKR Sarawak Form of Contract and Related Procedures.

Besides the above activities, the committee members also held regular meetings to discuss matters and conduct routine business of the regional committee and also attending IEM Branch Executive Committee meeting.

On the 7<sup>th</sup> March 2009, IEM Bintulu Region Annual Dinner was held at Parkcity Everly Hotel attended by over 300 guests comprising engineers, invited guests, other professional and associates. The organizing committee was chaired by Engr. Chieng Lee Hong.

Inter-Professional Games 2008 was organized on 1<sup>st</sup> & 2<sup>nd</sup> March 2008. The event was jointly organised by IEM Bintulu Region, Malaysian Medical Association Bintulu Chapter, Malaysian Association of Accountants Bintulu Chapter, Sarawak Association of Advocates Bintulu Region. IEM Bintulu again retained the Championship Trophy.

The regional committee is actively involved in membership drive and promoting public awareness on activities and functions of the Board of Engineers Malaysia and as well as the Institution of Engineers Malaysia including Professional Interviews.

Reported by: Engr. Robert King Ik Chian  
Secretary  
IEM Sarawak (Bintulu Region)

## Message from the Chairman

It is my pleasure to tender this message in this 41<sup>st</sup> Annual Report for year 2009 for the Institution of Engineers Malaysia, Sarawak Branch in conjunction with the 41<sup>st</sup> Annual General Meeting held on Saturday, 27<sup>th</sup> June 2009.



I would like to express my sincere gratitude to the 2008-2009 Session Branch Committee and the Branch's Administrative Executive, Ms Winnie Patrick for their active and dedicated supports in the management and advancement of the Sarawak Branch in ensuring that the vital interests and concerns of all members are well taken care of during my tenure as the Chairman.

We, engineers are rightfully proud of our role and legacy as the nation's leading infrastructure builders and a prime mover of nation building in its pursuit to achieve developed country status. To ensure that the engineering profession and professional practices remain true and relevant to such demands, the Institution of Engineers, Malaysia (IEM) was formed in 1959 to promote and advance the science and profession of engineering in any or all its disciplines and to facilitate the exchange of information and ideas related to engineering. IEM has since then come through 50 years of nation building with Malaysia. Year 2009 is the Golden Anniversary of the founding of IEM. I am extremely proud that on this auspicious occasion, IEM has chosen Kuching, Sarawak as the venue to host the 'International Conference on Engineering and Education in the 21<sup>st</sup> Century' or ICEE 2009 to kick start the year long celebration for the Golden Anniversary. About 280 local and foreign delegates attended the Conference, which was held from 23<sup>rd</sup> – 25<sup>th</sup> March 2009.

IEM Sarawak Branch also took the opportunity on this auspicious occasion to nominate YAB Chief Minister of Sarawak, Pehin Sri Haji Abdul Taib Mahmud for the IEM Distinguished Honorary Fellowship for the tremendous progress in the economy, infra-structural development, social well-beings achieved by Sarawak in the last three decades under his helmsmanship, reflected in the unprecedented peace, stability and prosperity enjoyed by the people of Sarawak. The IEM Council towards the end of 2008 approved the nomination. YAB Chief Minister of Sarawak, Pehin Sri Haji Abdul Taib Mahmud was conferred the IEM Distinguished Honorary Fellowship on 23<sup>rd</sup> March 2009 by the President of IEM during the launching of the 'International Conference on Engineering and Education in the 21<sup>st</sup> Century'.

Finally, I would like to thank all members once again for the support and trust you have given me in this past Session, and hope you will all continue to lead and dedicate your support and co-operation to the new Chairman and the new Committee for the 2009-2010 Session.

Engr. Wong Siu Hieng  
Chairman (Session 2008/2009)

The Institution of Engineers Malaysia (Sarawak Branch)

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*A glance at International Conference on Engineering & Education 2009,  
23-24 March 2009...*



## Treasurer's Report

It is a pleasure to submit herewith the audited accounts of the Institution of Engineers, Malaysia (Sarawak Branch) for the year ending 31 March 2009. The Audited Account comprises the Auditor's Report, Balance Sheet, Statement of Income and Expenditure including explanatory Notes to the Financial Statements. All these are enclosed herein for your attention, information and scrutiny as required.

The financial standing of the Branch remains positive over the past years due principally to participation of members in seminars, courses, visits, increase in subsidy provided by IEM Headquarter and bank interest from fixed deposits. The key expenditures incurred for the financial year are for administrative expenses, subsidy to IEM regional committees and IEM Gathering event. In summary the financial status for the year remains sound with a small deficit of RM7,086.82 and the accumulated fund carried forward stands at RM282,672.38. The overall income and expenditure for the financial year is RM75,364.25 and RM82,450.57 respectively.

Due to my current commitment in various other institutions, this will also be my last term as Treasurer with the Branch. It has been a pleasure and I wish to express my sincere appreciation and thanks to all fellow EXCO Members and administrative staff at IEM Sarawak Branch office for their contribution, dedication and cooperation rendered over my three years of tenure. My sincere congratulation goes to the incoming EXCO members and the new treasurer, in particular, and I wish them well in their future undertaking. Special mention and thanks must also be accorded to our fellow Internal Auditors, Ir. Michael Ung Chin Min and Ir. Mohammad Sharif, who had offered their services to scrutinize the audited account.

Finally, I request the kind consent of members at this Annual General Meeting to accept the accounts as tabled.

Thank You.



Ir. Tom K. F. CHONG  
Honorary Treasurer  
IEM Sarawak Branch

18 June 2009



## RICHARD KIEW & COMPANY

(Firm No. AF 0372)

**CHARTERED ACCOUNTANTS**

**APPROVED COMPANY AUDITORS**

1st Floor, 10A, Lorong 4, Nanas Road, 93400 Kuching, Sarawak.  
P. O. Box 2536, 93750 Kuching, Sarawak, Malaysia.  
Tel: 082-254758 / 254394 Fax: 082-254394  
E-mail: rkiew@streamyx.com

**AUDITORS' REPORT**  
**TO THE MEMBERS OF**  
**THE INSTITUTION OF ENGINEERS, MALAYSIA**  
**SARAWAK BRANCH**

We have audited the financial statements set out on pages 2 to 9 of The Institution of Engineers, Malaysia, Sarawak Branch. In our opinion, the financial statements, which have been prepared under the historical cost convention, give a true and fair view of the state of affairs of the Institution at 31 March 2009 and of its results for the year ended on that date.

  
RICHARD KIEW & COMPANY  
AF 0372  
Chartered Accountants

Dated: 19 JUN 2009

KUCHING



The Institution of Engineers Malaysia (Sarawak Branch)

**THE INSTITUTION OF ENGINEERS MALAYSIA  
(SARAWAK BRANCH)**

**BALANCE SHEET**

	<b>AS AT <u>31.3.2009</u> RM</b>	<b>AS AT <u>31.3.2008</u> RM</b>
<b>CURRENT ASSETS</b>		
Receivables	660.00	660.00
Deposits & prepayment	600.00	600.00
IEMSB INT. EC Building fund	7.50	22,710.00
Fixed deposits	234,085.35	155,475.55
Bank balance	83,787.33	148,222.32
Cash in hand	413.40	421.23
	<u>319,553.78</u>	<u>328,089.10</u>
 <i>Deduct : CURRENT LIABILITIES</i>		
Accrual	7,634.40	7,634.40
Book project	51,925.75	51,925.75
	<u>59,560.15</u>	<u>59,560.15</u>
<b>NET CURRENT ASSETS</b>	259,993.63	268,528.95
 <b>PROPERTY, PLANT &amp; EQUIPMENT, note 1 (b)</b>	<u>22,678.75</u>	<u>21,229.75</u>
	<u>282,672.38</u>	<u>289,758.70</u>
 <i>Financed by:</i>		
<b>ACCUMULATED FUND</b>		
Accumulated fund brought forward	289,758.70	246,651.76
Add: (Deficit)/surplus for the year	<u>(7,086.32)</u>	<u>43,106.94</u>
Accumulated fund carried forward	<u>282,672.38</u>	<u>289,758.70</u>

  
Chairman

Dated: 19.6.2009

KUCHING

  
Treasurer

The notes on pages 4 to 9 form an integral part of the financial statements.

The Institution of Engineers Malaysia (Sarawak Branch)

**THE INSTITUTION OF ENGINEERS MALAYSIA  
(SARAWAK BRANCH)**

**INCOME AND EXPENDITURE ACCOUNT**

	YEAR ENDED <u>31.3.2009</u> RM	YEAR ENDED <u>31.3.2008</u> RM
<b>OPERATING INCOME</b>		
IEMS TMC membership	-	540.00
Interest from fixed deposit	8,610.00	5,016.65
Selling of log books, code of ethics, etc	54.00	24.00
Subsidy from HQ	66,600.00	51,000.00
Sundry income	650.00	200.00
(Deficit)/surplus on courses organized, note 2	(549.75)	63,658.63
Welcome dinner/talk	-	40.00
<b>Total operating income</b>	<u>75,364.25</u>	<u>120,479.28</u>
<b>Less: OPERATING EXPENDITURE</b>		
G & S open day refund of registration fees	-	40.00
IEMS TMC membership	324.00	432.00
Inter-professional games 2005	-	4,425.10
Purchase of log books, code of ethics, etc	220.00	1,055.00
Subsidy to regional committee	9,516.00	6,346.00
Welcome dinner/talk	-	100.00
Toastmaster installation night & grant	800.00	1,000.00
	<u>10,860.00</u>	<u>13,398.10</u>
<b>ADMINISTRATIVE EXPENDITURE, note 3</b>	<u>71,590.57</u>	<u>63,974.24</u>
	<u>82,450.57</u>	<u>77,372.34</u>
<b>(DEFICIT)/SURPLUS FOR THE YEAR CARRIED FORWARD TO BALANCE SHEET</b>	<u>(7,086.32)</u>	<u>43,106.94</u>

The notes on pages 4 to 9 form an integral part of the financial statements.

The Institution of Engineers Malaysia (Sarawak Branch)

**THE INSTITUTION OF ENGINEERS MALAYSIA  
(SARAWAK BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - 31 MARCH 2009**

**1. SIGNIFICANT ACCOUNTING POLICIES**

(a) Basis of accounting

The financial statements of the Institute have been prepared under the historical cost convention.

(b) Depreciation & property, plant & equipment

It is the past practice of the Institution not to provide for depreciation of property, plant & equipment. Those property, plant & equipment are taken up at cost.

**2. COURSES ORGANIZED**

	<u>RM</u>	<u>RM</u>	<u>RM</u>
Course - LV/MV Cap Bank Design (25-26/03/08)			
Income		3,000.00	3,000.00
Course - Stormwater Management (02/04/08)			
Income	:	4,217.00	
Less: Printing & stationery	942.70		
Rental of auditorium	100.00	(1,042.70)	3,174.30
Course - Structural Earthquake (25-26/03/08)			
Income		525.00	
Less: Speaker fee	3,200.00		
Travelling & accommodation	2,272.48		
Sundry expenses	675.00		
Profit sharing	2,936.76	(9,084.24)	(8,559.24)
Course - Steel Design & analysis (19/06/07)			
Income		750.00	750.00
Course - Lighting: A Major Equip Risk (29/11/07)			
Income		1,000.00	1,000.00
Course - Principle of Prevention (04/10/07)			
Income		180.00	
Less: Speaker fee	400.00	(400.00)	(220.00)



The Institution of Engineers Malaysia (Sarawak Branch)

**THE INSTITUTION OF ENGINEERS MALAYSIA**  
**(SARAWAK BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - 31 MARCH 2009 - continued**

2. COURSES ORGANIZED - continued			
	<u>RM</u>	<u>RM</u>	<u>RM</u>
Course - Lightweight Steel Truss (17/07/07)			
Income		180.00	180.00
Course - Common Commercial & Admin (06-07/05/08)			
Income		8,852.53	
Less: Printing & stationery	1,056.00		
Rental (Projector)	180.00		
Refreshment	3,675.00		
Rental (notebook)	100.00		
Registration fee	650.00		
Rental (auditorium)	400.00	(6,061.00)	2,791.53
Course - Sg Sarawak Flood Mitigation Works (28/06/08)			
Income		3,500.00	
Less: Printing & stationery	151.48		
Postage	324.60		
Rental (auditorium)	500.00	(976.08)	2,523.92
Course - Code of Ethics/Regulation (08-09/05/2008)			
Income		4,105.35	
Less: Printing & stationery	134.00		
Rental of LCD projector	180.00		
Rental of auditorium	400.00		
Refreshment	1,251.00		
Registration fee	2,250.00	(4,215.00)	(109.65)
Course - Lightning Protection (14-16/07/08)			
Income		1,225.00	1,225.00
Course - Legislation for Fluorescent (23/07/2008)			
Income		5,212.20	
Less: Refreshment	1,450.00		
Rental of LCD projector	45.00		
Rental (auditorium)	100.00	(1,595.00)	3,617.20

The Institution of Engineers Malaysia (Sarawak Branch)

**THE INSTITUTION OF ENGINEERS MALAYSIA  
(SARAWAK BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - 31 MARCH 2009 - continued**

**2. COURSES ORGANIZED - continued**

	<u>RM</u>	<u>RM</u>	<u>RM</u>
<b>Course - E513 Elect Switchgear (04-06/08/08)</b>			
Income		5,200.00	
Less: Register fee	<u>4,400.00</u>	<u>(4,400.00)</u>	800.00
<b>Course - Professional Presentations Workshop (20/10/08)</b>			
Income		4,630.00	
Less: Printing & stationery	76.20		
Rental of LCD projector	90.00		
Rental of auditorium	200.00		
Refreshment	3,102.30		
Speaker fee	<u>1,500.00</u>	<u>(4,968.50)</u>	(338.50)
<b>Course - Understanding and Implementing Lighting</b>			
Income		4,400.00	
Less: Refreshment	1,034.00		
Speaker fee	<u>2,000.00</u>	<u>(3,034.00)</u>	1,366.00
<b>Course - IT Security Made Easy (24/10/08)</b>			
Income		1,110.50	
Less: Sundry expenses	300.00		
Refreshment	322.00		
Rental of auditorium	<u>200.00</u>	<u>(822.00)</u>	288.50
<b>Course - Problem in Power Factor Capacitor Bank (02/12/08)</b>			
Income		900.00	
Less: Rental of LCD projector	100.00		
Refreshment	<u>606.50</u>	<u>(706.50)</u>	193.50

The Institution of Engineers Malaysia (Sarawak Branch)

**THE INSTITUTION OF ENGINEERS MALAYSIA  
(SARAWAK BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - 31 MARCH 2009 - continued**

2. COURSES ORGANIZED - continued

	<u>RM</u>	<u>RM</u>	<u>RM</u>
<b>Course - Safety &amp; Health at Work (06-07/11/08)</b>			
Income		5,161.25	
Less: Printing & stationery	9.00		
Rental of LCD projector	180.00		
Rental of auditorium	400.00		
Refreshment	1,510.00		
Registration fee	<u>1,500.00</u>	<u>(3,599.00)</u>	1,562.25
<b>Course - Use of Eurocodes for Design of Concrete Bridges (28-29/07/08)</b>			
Income		5,675.00	
Less: Printing & stationery	823.50		
Rental of LCD projector	135.00		
Rental notebook	75.00		
Refreshment	<u>2,988.00</u>	<u>(4,021.50)</u>	1,653.50
<b>Course - Steel Bridge to Structural Eurocodes (3-4/11/08)</b>			
Income		6,875.06	
Less: Printing & Stationery	5,210.20		
Rental of LCD projector	<u>180.00</u>	<u>(5,390.20)</u>	1,484.86
<b>Course - Engineering Management Practice (7-8/07/08)</b>			
Income		5956.08	
Less: Printing & stationery	30.00		
Rental of LCD projector	180.00		
Rental of auditorium	400.00		
Registration fee	1,500.00		
Refreshment	<u>1,690.00</u>	<u>(3,800.00)</u>	2,156.08
<b>Course - Flygt Monitoring &amp; control Units (10/12/08)</b>			
Income		1,220.00	
Less: Refreshment	247.50		
Rental of auditorium	<u>100.00</u>	<u>(347.50)</u>	872.50

The Institution of Engineers Malaysia (Sarawak Branch)

**THE INSTITUTION OF ENGINEERS MALAYSIA  
(SARAWAK BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - 31 MARCH 2009 - continued**

2. COURSES ORGANIZED - continued

	<u>RM</u>	<u>RM</u>	<u>RM</u>
<b>Course - Code of Ethics/Regulation (05-06/03/09)</b>			
Income		-	
Less: Rental of LCD projector	180.00		
Rental of auditorium	400.00		
Rental notebook	100.00		
Refreshment	1,450.00	<u>(2,130.00)</u>	(2,130.00)
<b>Course - Struct Conc maintenance (04-05/09/07)</b>			
Income		-	
Less: Printing & stationery	741.00	<u>(741.00)</u>	(741.00)
<b>Course - Engineering Management Practice (23-24/06/08)</b>			
Income		-	
Less: Registration fee	1,000.00	<u>(1,000.00)</u>	(1,000.00)
<b>Course - Understanding Const Contract (03-04/03/09)</b>			
Income		-	
Less: Rental of auditorium	400.00		
Rental of LCD projector	180.00		
Refreshment	3,826.00	<u>(4,406.00)</u>	(4,406.00)
<b>Course - Int Conf on Eng &amp; Edu (23-25/03/08)</b>			
Income		-	
Less: Printing & stationery	750.00		
Refreshment	1,012.00		
Postage	8.50		
Parking fee	6.00		
Travelling & accommodation	8,910.16		
Honorarium	800.00		
Sundry expenses	52.00	<u>(11,538.66)</u>	(11,538.66)
<b>Course - Finance For Non-Finance Mgs (6-7/9/2007)</b>			
Income		-	
Less: Printing & stationery	145.84	<u>(145.84)</u>	(145.84)
Surplus			<u>(549.75)</u>

The Institution of Engineers Malaysia (Sarawak Branch)

**THE INSTITUTION OF ENGINEERS MALAYSIA**  
**(SARAWAK BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - 31 MARCH 2009 - continued**

**3. ADMINISTRATIVE EXPENSES**

This represents expenses incurred in relation to:-

	<u>2009</u>	<u>2008</u>
	<u>RM</u>	<u>RM</u>
AGM & annual report expenses	4,185.84	2,357.55
Auditors' remuneration	570.00	-
Bank charges	63.52	135.89
EPF & SOCSO contributions	6,172.40	5,897.60
Graduate & student expenses	1,029.50	-
General expenses	924.06	6,088.81
IEM Gathering	8,556.25	-
Legal & professional fees	382.50	952.50
Medical expenses	79.00	146.50
Motor vehicle expenses	-	638.86
Network fee	1,371.10	1,250.00
Newspaper fee	535.95	521.70
Office refreshment & meeting expenses	1,011.02	488.00
Parking fee	508.40	-
Postage	328.45	388.20
Printing & stationery	6,007.12	6,100.11
Salaries, allowances & bonus	25,494.00	26,226.75
Telephone, fax & Jaring	6,004.95	6,485.70
Travelling expenses	1,953.60	-
UPC - Office, function room rental	6,412.91	6,296.07
	<u>71,590.57</u>	<u>63,974.24</u>

**4. CASH & CASH EQUIVALENTS**

	<u>2009</u>	<u>2008</u>
	<u>RM</u>	<u>RM</u>
Fixed deposit	234,085.55	155,475.55
Cash at bank	83,787.33	148,222.32
Cash in hand	413.40	421.23
	<u>318,286.28</u>	<u>304,119.10</u>